

Minutes of IT Committee Public Meeting on 8/30/2012

Committee:

Citizen Jones, Chairman
Ben Soussan, Vice-Chairman
Stephen LaBranche, Committeeman

Also present:

Richard Nichols, Selectman's Representative
Paul Paquette, IT Operations
Brian McCain, Chairman of Cable TV Committee

The meeting was called to order at 6:12 PM in the Manager's conference room. In attendance were all of the above.

Motion by Stephen LaBranche to elect Mr. Jones as IT Committee Chairman, seconded by Ben Soussan – Motion passed 2-0-1, Mr. Jones abstaining and accepting.

Motion by Stephen LaBranche to elect Ben Soussan as IT Committee Vice Chairman, seconded by Citizen Jones – Motion passed 2-0-1, Ben Soussan abstaining and graciously accepting.

Motion by Citizen Jones to “Encourage Paul Paquette and Brian McCain to request full membership to the IT Committee from the Board of Selectmen in a similar manner as the present Committee members so each will enjoy equal status with the present Committee members within the Committee”. Motion Seconded by Ben Soussan. Motion passed 3-0-0.

A presentation by Paul Paquette on the overall infrastructure was initiated. Discussion quickly focused on the limitations of networking between Police and Fire.

Motion by Citizen Jones to assigned Ben Soussan as a task force to work with Paul Paquette to develop a more detailed assessment of the nature of the network traffic, risk factors and possible mitigation recommendations and offer such to the Committee in the near future. Motion seconded by Stephen LaBranche, and motion was passed 3-0-0.

Consensus was established to devote 45 minutes per meeting for Paul Paquette to educate the Committee on matters of IT Operations and to generally meet weekly on Thursday at 6pm until such education is completed at which time a new general schedule will be devised.

Consensus was reached on the suggestion of Richard Nichols to place the development of a Mission Statement on next meeting's agenda for eventual submission to the Board of Selectmen for approval. Citizen Jones agreed to submit a draft based upon a previous suggestion by Selectmen Pierce to the BOS.

Committee unanimously adjourned at 7:19pm
Respectfully submitted,
Citizen Jones, Chairman